

**SHEPPARTON BADMINTON ASSOCIATION INC  
COMMITTEE SCREENING POLICY**

<b>POLICY NAME</b>	Committee Screening Policy
<b>DATE OF ISSUE</b>	July 1 2023
<b>POLICY COVERAGE</b>	This policy covers all SBA members and visiting players.
<b>DATE OF REVIEW</b>	Annually at the January General Meeting
<b>CONTROLLING BODY</b>	Shepparton Badminton Association Inc.

**1. ENGAGING NEW COMMITTEE MEMBERS**

- 1.1. The minimum standard for background checks of volunteers of The Shepparton Badminton Association Inc. and its members is the law as it applies in Victoria.
- 1.2. The Shepparton Badminton Association Inc. undertakes a comprehensive screening process for its volunteers required to be involved with children which aims to:
  - 1.2.1. promote and protect the safety of all children who participate in the activities of The Shepparton Badminton Association Inc.
  - 1.2.2. identify the safest and most suitable volunteers who share The Shepparton Badminton Association Inc.'s values and commitment to protect children; and
  - 1.2.3. prevent a person from working at The Shepparton Badminton Association Inc. if they pose an unacceptable risk to children.
- 1.3. The Shepparton Badminton Association Inc. requires volunteers to pass the screening process prior to commencing their engagement with The Shepparton Badminton Association Inc.
- 1.4. As part of the screening process, a volunteer working with children must provide a "Working with Children's Check" or other state equivalent and/or Police check to show that they are suitable to work with children and young people in a recreational setting.
  - 1.4.1. all The Shepparton Badminton Association Inc. Committee members require a WWCC; and
  - 1.4.2. the following key event personnel must have a valid WWCC:
    - 1.4.2.1. volunteers;

- 1.4.2.2. anyone else who The Shepparton Badminton Association Inc. Committee feel requires a WWCC due to the nature of the work that they are undertaking for The Shepparton Badminton Association Inc.
- 1.5. The type of evidence that an applicant is required to provide to The Shepparton Badminton Association Inc. will vary depending on the type of position that they are applying for. However, an applicant will not be offered a position volunteering with children/juniors until they provide to the Shepparton Badminton Inc. Committee the required evidence.
- 1.6. Once engaged, The Shepparton Badminton Association Inc. will provide volunteers with access to this policy and volunteers must review and acknowledge their understanding of this policy.